



# WEST BENGAL BOARD OF SECONDARY EDUCATION

NIVEDITA BHAVAN, DJ-8, KARUNAMOYEE, SECTOR-II, BIDHAN NAGAR, KOLKATA-700091.

NOTICE INVITING TENDER NO. DWC/Cons/01.00/13-14 ; Dated 30-05-2013

## NOTICE INVITING TENDER

West Bengal Board of Secondary Education wishes to appoint a consultant for its upcoming Projects at Kolkata, Burdwan, Medinipur and Siliguri for rendering complete and multi-disciplined (Civil, Structural, Mechanical, Electrical, Landscaping and Interior Decoration) Design, Engineering and Project Management services.

Applications are hereby invited by the undersigned for the above works, from reputed, bonafide & resourceful Consultancy firms (Kolkata Based) having ability & experience of executing similar types of work, particularly in various districts at West Bengal. Besides, the contractor should have an office set up anywhere in Kolkata.

Tender documents will be available from the office of the **the Development Work Consultant, W.B.B.S.E.** and are to be submitted in prescribed tender form along with Schedule of items of work, Additional /Special Terms & Conditions, Scope of work, copy of this notice etc. for which petitions are to be submitted in the above office.

The application should contain the following details :-

- I. Documents regarding successful and satisfactory consultancy services in completion of a high-value (not less than Rs 25 crores) multi-disciplined Project in State/Central PWD and other PSU Departments and /or other Public Bodies during last three years & submitting attested copy/copies of the same duly signed by the tenderer. (Only completion certificate/s issued by the department shall be entertained)
- II. Documents in support of minimum average annual financial turn over of Rs 20.0 lakhs for the company during last 3 years. (Duly audited Profit and loss statement for 3 years and statement of TDS may be submitted)
- III. Valid and up-to-date Service Tax, Professional Tax registration Certificate, PAN card in company's name & submitting attested copies of the same duly signed by the tenderer.
- IV. List of Technical personnel in the organization and their experience.

The above parameters are just guideline and Non-fulfillment of the above criteria as mentioned above shall render the party as ineligible for the above job. But merely fulfillment of the criteria shall not automatically qualify a party and shall not entertain any demand for selection as the Board intends to select a reasonable number of agencies out of the best of the lots. The board shall reserve the right to choose the most suitable party/parties for its requirement irrespective of their past experience or status.

For any information in item above found incorrect thereafter the tenderer will be liable to penal action like rejection of tender including forfeiture of Earnest Money/Security Deposit by the W.B.B.S.E.

Tenderer, who got the permission, shall have to deposit the price of Tender Paper at Cash Counter of the Board through challan form, available in the office of the above mentioned Development Work Consultant, W.B.B.S.E.

2. Along with the tender paper earnest money as mentioned below shall have to be submitted in the form of Bank Draft/ Deposit at call (on Nationalised and scheduled Banks) drawn/ properly pledged in favour of "West Bengal Board of Secondary Education" payable at Kolkata.

Earnest money of successful tenderer will be converted to a part of Security Deposit and that of others will be released in due course, after finalization of the tender, in favour of the agency/ tenderer who purchased & submitted the same with his tender, without any interest, on prayer.

3. Tenderer must go through the tender papers, satisfy himself about the conditions of contract, well acquainted about the site conditions before submitting the tender.

4. Intending tenderers are to quote their rates & amount against each item of work in the schedule of items of work for item rate tender or quote their rates in the manner as par the item description provided in the schedule of items of work or in the form of percentage above/below enclosed with the tender form as applicable and total tendered amount both in figure & words. Security deposit would be deducted @ 10% of the bill and deduction towards I.T., Education Cess etc. as per Govt. rule in vogue will be made. Tender paper, specification etc. can be seen in the office of the Development Work Consultant, on all working days during office hours. Authority reserves the right not to issue tender paper to any applicant and not to accept the lowest or any of the tenders.

5. In case of sudden closure of office on any scheduled last date(s) as indicated in this NIT, due to reasons beyond control and understanding, the next working day with the same time will automatically be treated as scheduled Last date(s) & time for the same, if otherwise not notified separately. Receiving of application, sale of tender paper and its subsequent submission will not be allowed beyond the scheduled time & date(s).

6. Canvassing is strictly prohibited. **Tenderers shall submit tender papers in a sealed cover with name of the work, N.I.T. No. and name, address and signature of the tenderer on the sealed cover and drop in the tender box, kept in the office of the Development Work Consultant** on all working days and shall be opened in the above mentioned office or any other office on the same day or on a day suitable to the Board in presence of intending tenderers. Date of commencement will be reckoned as will be mentioned in the work order.

7. The Engineer-in-charge for this work shall be the DWC(Dev Work Consultant) or his authorized representative. All pre-tender and post tender correspondences and communication are to be made with the DWC.

Name of the work	Earnest Money (Rs)	Price of Tender Paper	Period of Contract
<b>Appointment of Consultant for various construction works for WBBSE</b>	2500.00	250.00	One year with a provision of further extension
(i) Last date & time of receiving application			17:00 hrs on 12-06-2013
(ii) Last Date & time of sale/issue of Tender Papers			17:00 hrs on 18-06-2013
(iii) Last date & time of dropping of Tender Papers			14:00 hrs on 20-06-2013
(iv) Date & Time of Opening Tender			14:30 hrs on 20-06-2013

*Kalyanmoy Ganguly*  
Adminisrator 03/06/2013  
-----  
WBBSE