



West Bengal Board of Secondary Education
Midnapore Regional Office
Keranitola Chawk, Midnapore, Paschim Medinipur, Pin : 721101

NOTICE INVITING TENDER

Memo No: MRO/885

Dated :09.11.2017

West Bengal Board of Secondary Education (WBBSE), Midnapore Regional Office invites sealed tender in two Bid system viz, Part-I: Technical Bid and Part II : Price/Commercial Bid from reputed / eligible contractors for “Annual rate contract for transportation of goods from WBBSE premises at Midnapore Regional office to various destination within West Bengal by trucks on” lump sum basis and also by vehicles other than trucks on rate per K.M/ Rate per hour/ Minimum hour per day (whichever is higher) basis from Midnapore Regional Office,(WBBSE) to different place of West Bengal and he will also supply the same from Purulia, Raghunathpur, Khatra(Bankura), Tamluk, Contai, Ghatal, Jhargram to different schools of West Bengal as and when required.

Scope of Work	Annual rate contract for transportation of goods from WBBSE premises at Midnapore Regional office to various destinations within West Bengal for six wheelers and ten wheelers accompanied by scheduled “B” cars as escort vehicle. However for in case of transportation of goods by scheduled “B” cars, the vehicle will be requisitioned at places (mentioned in Annexure –II) for loading and to be unloaded at multipoint with local jurisdiction.
Earnest money	Rs.20000/-

Note : The registered SSI units of West Bengal Shall be exempted from payment of EMD. **To claim the exemption necessary valid certificate of registration is required to be produced.**

Interested parties may view and download the tender document containing the detailed terms and conditions free of cost from the website www.wbbse.org

The sealed Bids should reach the office of “Regional Officer, Midnapore Regional Office, Keranitala Chawk, Midnapore, Paschim Medinipur, Pin: 721101” **within 24.11.2017**

The technical bids of the prospective tenders will be opened by the tender committee at the scheduled date and time. The price/commercial bid of the technically qualified bidders only will be opened at a later date to be intimated in due course.

1. Eligibility Criteria for participation in the tender

Following documents / information are to be submitted in technical bid for establishing bidder's eligibility for considering his financial bid:-

- a) Declaration to be furnished on letter Head of the Bidder as per prescribed format given in ANNEXURE – 1
- b) EMD of Rs.20000/- to be deposited by way of Demand Draft/Bankers Cheque in favour of “WBBSE FUND RBI KOLKATA A/C” payable at Kolkata. Valid registration certificate is to be produced by SSI units in West Bengal claiming exemption from EMD.
- c) Must have valid Trade License (self attested copy to be produced)
- d) Must have valid GST registration certificate (self attested copy to be produced)
(This will not be applicable for Bidders who are exempted from GST)
- e) Must have valid professional tax registration certificate (self attested copy to be produced)
- f) Professional Tax return for the financial Year 2016-17 or current Professional tax payment challan (self attested copy to be attached)
- g) Must have valid PAN No (Self attested copy to be produced)
- h) Income Tax return for the financial year 2016-17 (self attested copy to be attached)

2. Important Information's

- ❖ Date of Publication of NIT – 10.11.2017
- ❖ Bid Submission Start date - 10.11.2017
- ❖ Last date for submission of bids – 24.11.2017 upto 5.00 PM
- ❖ Date and time of opening of Technical Bid - 28.11.2017 at 02.30 PM
- ❖ Date and time of opening of price bid –To be intimated on a later date

Note: 1. Any downloading from the website is at the sole risk and responsibility of the user. WBBSE will not be responsible for delay/difficulty/inaccessibility of downloading facility for any reason whatsoever.

2. Corrigendum/addendum to this Tender, if any will be uploaded in the website mentioned above. This may kindly be noted by the bidders / Prospective bidders.
3. WBBSE reserves the right to reject any or all the tenders in part or in full without assigning the reasons thereof.
4. Unsigned bids or conditional bids and incomplete bids shall be liable for rejection.
5. **The prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of a firm. If found to have applied severally in the Tender all his application will be rejected without assigning any reason thereof.**

3. BID EVALUATION

The schedule A & B of the price Bid as annexed hereto is to be considered as only the two parts of one integrated whole and only one single contractor will be engaged to cater the logistic requirement of the Board by providing the desired vehicle at desired time on either of the basis of the aforementioned schedules as applicable. The engagement of one single contractor is required to achieve proper harmony and co-ordination in the entire logistics which is utmost importance considering the criticality of the operations involved. The evaluation process for selecting the successful contractor will be as follows.

STEP-1: In case of schedule A the Bidder offering lowest aggregate of summation of “ 6 Wheeler rates” and “ 10 Wheeler rates” for all the destination taken together will be selected as a successful contract. If any Bidder fails to quote for any destination his bid will not be considered for evaluation.

STEP-2: The successful Bidder so selected as per step-1 will also be awarded the contract for supply of vehicles as per schedule B at the quoted rate.

4. GENERAL TERMS AND CONDITIONS OF TENDER

1. The tender is to be submitted under “TWO BID” system viz, “Technical Bid and “Price/Commercial Bid” . Both these bids should be sealed separately and to be submitted in one sealed cover.
2. The cover containing “ Technical bid” and” price/commercial bid” should be sealed and super scribed “ Tender for Annual Rate contract for transportation-Technical bid or price/commercial bid” as the case may be
3. The “price/commercial bid” shall be furnished in prescribed format as given in SCHEDULE – A and SCHEDULE –B and clearly mention the taxes, if any. The bid submitted in any form other than Schedule-A&B will be treated as non-responsive and will be rejected.
4. The offer should remain valid at least for 90 days from the date of opening of the price/commercial bid.
5. No escalation of rates under any circumstances will be entertained during the period of contract.
6. The initial period of contract will be for one year. However the same may be renewed for a further period under mutually agreed terms and conditions

7. The successful bidder is required to submit **PERFORMANCE SECURITY DEPOSIT of Rs. 50000/-** EMD amount of Rs. 20000/- already deposited will however be adjusted towards the said performance security deposit and thus he/she is to make a **fresh deposit of rs.30000/-** by way of **Demand Draft / Bankers Cheque** in favour of **“WBBSE FUND RBI KOLKATA A/C” Payable at Kolkata**. Filing which offer will be liable to be cancelled and the EMD will be forfeited. No interest will be paid on the performance security deposit.
8. In case of non-compliance of the contract, unsatisfactory performance or any deviation from terms and condition of the contract, the performance security deposit amount will be forfeited in part or whole.

5. TERMINATION OF CONTRACT

- a) If the service of the contractor at any stage is found unsatisfactory, the Board is likely to terminate the contract without assigning any reason and notice. The performance security deposit will be forfeited, in that case, without any intimation.
- b) The Board may, without prejudice to any other remedy for breach of contract, terminate the contract in whole or parts if the contractor fails to arrange the required vehicles per instruction and get the supply of vehicle at the risk and cost of the contractor in above circumstances without prejudice to other rights provided under law or the contract.
- c) The Board may also give written notice for termination of the contract and without compensation to the contractor may terminate the contract if the contractor become unwilling or become bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.
- d) Any sum of money due and payable to the contractor (including performance security deposit refundable to him) under this contract may be appropriated by the Board and set off the same against any claim of the Board for payment of a sum of money arising out of this contract or under any other contract made by the contractor with the Board.

6. SPECIAL TERMS AND CONDITIONS OF TENDER

1. The contractor may be required to produce the vehicle as required by the concerned Department in a very short notice and failure on the part of the contractor will be treated as breach of contract for which necessary action will be taken.
2. After loading of the material at our end a consignment note will be issued by the contractor containing every details of the consignment including vehicle no.: Type of vehicle (i.e six wheeled Truck/Ten wheeled Truck/Other vehicle etc.); name of consignee; place of destination etc. acknowledging the taking over the custody of the material.
3. After unloading the consignment at the destination the contractor will get the said consignment note duly certified by our representative accompanying the truck/vehicle and produce the original copy of it with the invoice for processing for payment.
4. Carrying the consignment at the destination in time is the essence of the contract and any undue delay in this respect will be dealt with seriously.
5. No. transshipment en-route shall be allowed.
6. The selected bidder will have to produce the vehicle as tendered for inspection of the security department of the Board as and when required.
7. Any incidental expenses incurred, if any by the contractor during transit will be borne by the contractor.

Sd/-(UMA PRASAD DAS)

Regional Officer

Midnapore Regional Office

West Bengal Board of Secondary Education (WBBSE)

7. PRICE / COMMERCIAL BID

SCHEDULE A

Sl No.	From	Destination	Rate for 6 Wheeler Lorry (in Rs.)		Rate for 10 Wheeler Lorry (Rs.)	
			Lump Sum rate	Per K.M. rate	Lump Sum rate	Per K.M. rate
1	Midnapore Regional Office, Midnapore, Paschim Medinipur	Srikrishnapur High School (Sub-Div: Tamluk)				
2	Do	Egra J.L . High School (Sub-Div: Contai)				
3	Do	Purulia M.M. High School (Sub-Div : Purulia Sadar)				
4	Do	Khatra Girls' High School (Sub-div: Khatra)				
5	Do	Chakda , Dist: Nadia				
6	Do	Krishnanagar, Dist : Nadia				
7	Do	Dimondharbar, Dist : South 24 Paraganas				
8	Do	Bagnan, Dist: Howrah				

Note: For unknown destination as mentioned above payment will be made on per K.M. basis.

SCHEDULE B

Sl No.	Vehicle require	Rate per K.M (in Rs.)	Rate per Hour (in Rs.)	Minimum Hours and KM per Day
1	TATA 407 Covered Van			
2	TATA SUMO/SCORPIO/BOLORO			
3	TATA 407 Open Van			
4	SWIFT DESIRE with AC			

Note: 1) Other terms and conditions, (if any): -

2) For multipoint unloading payment to be made on the basis of distance of the farthest point on the quoted rate.

Sd/-(UMA PRASAD DAS)

Regional Officer
Midnapore Regional Office
West Bengal Board of Secondary Education (WBBSE)

(TO BE TYPED ON BIDDER'S LETTER HEAD)

Annexure – I

DECLARATION BY THE TENDERER

I/We have carefully gone through the “Notice Inviting Tender” bearing no. _____ Dated _____ and others tender documents mentioned therein. I/We have also carefully gone through the terms & Conditions of the above referred NIT. My /Our tender is offered taking due consideration of all factors, and if the same be accepted I/We promise to abide by all the terms and conditions laid down in the said Tender documents and carry out and complete the work to the satisfactory of the WBBSE.

Postal address _____

Name of the Tenderer _____

Mobile Number of the Tenderer _____

Signature of the Tenderer _____

Annexure – II

Sl No	From	Destination
1	Jhargram	Multipoint of local jurisdiction
2	Ghatal	
3	Contai	
4	Tamluk	
5	Purulia	
6	Raghunathpur	
7	Khatra (Bankura)	
8	Midnapore REC	