



WEST BENGAL BOARD OF SECONDARY EDUCATION

Nivedita Bhavan , DJ-8, Sector -2, Karunamoyee,Saltlake, Kolkata-700091

NOTICE INVITING TENDER

Memo No: Admin/585

Dated: 03.12.2019

West Bengal Board of Secondary Education (WBBSE) invites sealed tenders from bonafide and registered Sole Proprietor/Partnership firm/ Agency or Company for “**Procurement of Desktop, Printer & UPS along with buy back of existing Computers**”.

Scope of work	Procurement of Desktop, Printer & UPS along with buy back of existing Computers for the offices of WBBSE at Kolkata
Approx. Value in Rupees	5 lakh

Interested Agencies may view and download the tender document containing the detailed terms and conditions free of cost from the WBBSE website- www.wbbse.org

The sealed Bids should reach the office of “Deputy Secretary (Administration), West Bengal Board of Secondary Education, Nivedita Bhavan(4th Floor),DJ-8, Sector-II, Karunamoyee,Saltlake, Kolkata-700091” within **16.12.2019 upto 02.00 PM**.

The Bids of the prospective Tenderers will be opened by the **Tender Committee** at the scheduled date and time.

1. Date and Time Schedule

Sl. No.	Particulars	Date & Time
1	Date of publishing NIT	03.12.19
2	Bid submission start date	03.12.19
5	Last Date of submission of Bids	17.12.19 upto 2.00 P.M
6	Date & place for opening Bid	17.12.2019 at 03.00 PM at D.S (Admin.) Office, Nivedita Bhavan(4th Floor), DJ-8, Sector-II, Saltlake, Kolkata-91

2.Documents to be submitted with the Bid

Following documents / information are to be submitted for establishing bidder's eligibility for considering his bid:-

- a) Valid Trade Licence (self attested copy to be produced).
- b) IT returns for the **Assessment year 2018-19** (Self attested copy to be attached).
- c) Valid PAN No (self attested copy to be produced).
- h) Valid GST Registration Certificate
- i) **Valid HP authorization certificate for Desktop and Printer.**

3.Terms & Conditions

- i) The tenders shall be addressed to the **Deputy Secretary (Administration)** Nivedita Bhavan(4th Floor), DJ-8, Sector-II, Karunamoyee, Saltlake, kolkata-700091 superscribed "Tender for procurement of Computer, Printer & UPS".
- ii) Item wise evaluation (lowest/highest rate) will be done.
- iii) Bidder may quote for all the items or any part of it.
- v) Rate is to be provided as per **Annexure- I (Price Bid) & Annexure-II (Buyback Price)**
- v) The undersigned reserves the right of not accepting the lowest/highest quotation or rejecting any or all the quotation without assigning any reason thereof.

4. Specification:

Sl.No.	Item/Make	Quantity (Approx)	Specification
1.	Desktop P.C /HP make	7	<p>i)HP COMMERCIAL DT PRO</p> <p>ii)Processor-Intel Core i3-9100 9th Generation,3.6 GHz, 6 MB Cache</p> <p>iii)Memory-8GB DDR4 RAM upgradable upto 32GB</p> <p>iv)Hard Disk Drive-1 TB SATA HDD,7200 RPM</p> <p>v) Graphics-Intel Integrated Graphics</p> <p>vi)Ethernet- Integrated Gigabit(10/100/1000 NIC) LAN & Inbuilt WiFi</p> <p>vii) Keyboard & Mouse- USB Keyboard & Mouse</p> <p>viii)Operating System- Genuine Microsoft windows 10 Prof 64 bit (OEM & Preloaded)</p> <p>ix) Monitor-18.5" LED Monitor with resolution of 1600x900 or higher</p> <p>x) DVD Drive-DVD RW</p> <p>xi) Chipset- Compatible chipset</p> <p>xii)Motherboard- OEM Motherboard with logo embossed(no sticker)</p> <p>xiii)Audio- Integrated audio with Internal speaker</p> <p>xiv)Onsite warranty- 3 Years Onsite warranty</p>
2.	Laser Printer /HP make	8	<p>Model-HP LaserJet P 1108</p> <p>Onsite warranty-1 year onsite warranty</p>
4.	UPS, APC make	15	600 VA UPS, Warranty- 2 year onsite warranty

Annexure-I

5. Price Bid

Sl.No.	Item/Make	Quantity	Unit Rate in Rs. Without GST
1.	Desktop P.C /HP make	1	
2.	Laser Printer /HP make	1	
4.	UPS, APC make	1	

Note:

- i) Unit rate is to be provided
- ii) Rate of GST is to be mentioned separately
- iii) Itemwise evaluation (lowest rate) will be done.

Annexure-II

(Buyback Price)

Sl.No.	Desktop Specification	Quantity(Approx.)	Unit Rate in Rs.
1.	Brand-HCL HCL Infinity Pro BL, S/N-3063A1093297, P4 Processor,3.06GHz, 2GB RAM,80GB HDD	2	
2.	Brand-IBM M/T-8708-D43, S/N-L9A9945, P4,3.00Ghz, 2GB RAM, 40GB HDD,Windows XP	1	
3.	Brand-HP D330M, S/N-INI32403MB, P4 Processor ,2.80GHz, 1GB RAM,40GB HDD	2	
4.	Assembled P.C, AMD Sampron Processor 2500+ 1.4 Ghz, 256MB RAM	1	
5.	Assembled P.C, P4 Processor, 1.61GHz,25 MB RAM,160GB HDD	1	

Note:

i) Unit rate is to be provided

iii) Itemwise evaluation (Highest rate) will be done.

Sd/-

Deputy Secretary (Administration)