

West Bengal Board of Secondary Education

Sector-II, DJ-8, Saltlake, Karunamoyee, Kolkata-700091

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Memo No: *Admin/376*
Date : *27.12.2018*



Quotation Notice

A. Sealed quotations are invited from the renowned and bonafide manufacturers/firms (or their authorized representatives) for **supply of one HP make Laptop** along with **buy back of one old IBM make Laptop** for West Bengal Board of Secondary Education, Nivedita Bhavan, DJ-8, Sector-II, Karunamoyee, Saltlake, Kolkata-700091 as per the following specification.

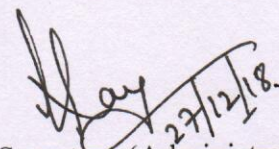
Sl. No.	Item/Make	Quantity	Specification
1.	Hp make Laptop (Model No- HP 240 G6, Part No- 4QA86PA)	01	i) Processor- i3-7020U ii) RAM- 4 GB DDR 4 iii) Hard Disk- 1 TB iv) Monitor- 14" LED HD v) Writer – DVD writer vi) Battery Life- 9.30 hrs vii) Weight- 1.85 kg viii) Display- Anti Glare display ix) O.S-Windows 10 Pro (OEM-Preloaded) x) Warranty- 1 year onsite with ADP xi) Free- Laptop bag
2.	Buy back of IBM make laptop	01	i) Model No.- IBM-1860-A42 ii) S/N- L3CKZKO

B) The following documents/ Information are to be submitted:

- Name of the Registered Firm/ Agency
- Permanent Address of Firm/ Agency (with telephone, fax and e-mail)
- Name & Address of the Proprietor/Partners/Director (with mobile no.)
- PAN No.
- G.S.T Registration Certificate
- Valid trade license
- IT return for last Financial Year
- **HP Authorization Certificate for selling HP Laptop.**

Interested Agencies may submit their quotation addressed to the **D.S(Admin) WBBSE**, Nivedita Bhavan, DJ-8, Sector-II, Saltlake, Kolkata-700091 with inscription "Quotation for supply of HP Laptop" within **04.01.2019 by 2.00 P.M** in a sealed cover to be dropped in the Box kept for this purpose in the Admin Unit (4th Floor) at Nivedita Bhavan, Salt Lake. The quotation will be opened on the same day at **3.00 P.M.**

The West Bengal Board of Secondary Education however, reserves the right to accept or reject any tender without assigning any reason thereto.


27/12/18.
Deputy Secretary (Administration)