



# West Bengal Board of Secondary Education

Nivedita Bhavan, DJ - 8, Sector II, Salt Lake, Kolkata-700091.

Memo No: Admin/1650

Date: 10/12/2024

## Intimation to the candidates for collecting transfer order :

Transfer order for Teaching and Non Teaching Staffs at Nivedita Bhaban, Karunamoyee, DJ-8, Sector-II, Salt Lake, Kolkata-700091.

**The candidate may be requested to bring the following documents both in original and self attested photocopies positively at the time of collection of the order of Transfer on 16.12.2024 at 2:00 p.m.**

1. Recommendation Letter
2. Last Approval of Appointment (Candidate's copy)
3. Memo of Retention of Additional Post (candidate's Copy)- if necessary.
4. One Photo bearing document viz. EPIC/AADHAR/PAN/Passport/Driving License. Photo bearing document will be matched with Recommendation letter otherwise current Affidavit sworn by 1<sup>st</sup> Class Judicial Magistrate (in original) / Marriage Certificate (in case of female candidate) must be produced.
5. Two recent coloured passport size photographs.

SL NO	NAME	PRESENT DISTRICT	POST NAME	PRESENT_SCHOOL
1.	SANGHAMITRA BHATTACHARYA	KOLKATA	ASSISTANT HEADMISTRESS	KAMALA VIDYAMANDIR HIGH SCHOOL FOR GIRLS'(HS)
2.	SHIMANTA GUHA THAKURTA	HOOGLY	ASSISTANT TEACHER	BOINCHI B.L. MUKHERJEE'S FREE INSTITUTION
3.	MADHUPA CHAKRABORTY	KOLKATA	ASSISTANT TEACHER	GARDEN REACH NUT BEHARI DAS GIRLS' HIGH SCHOOL

Sd/-

Dy.Secy.(Admin.), WBBSE