



# WEST BENGAL BOARD OF SECONDARY EDUCATION

NIVEDITA BHAVAN, DJ-8, KARUNAMOYEE, SECTOR-II, BIDHAN NAGAR, KOLKATA-700091.

**NOTICE INVITING TENDER NO. DWC/M-401/AC/01.00/13-14 dt 09-05-13**

## NOTICE INVITING TENDER

Sealed Tenders are hereby invited by the undersigned, for the works noted below, from reputed, bonafide & resourceful and multinational Air-conditioning agencies having their own indigenous manufacturing unit and also their own servicing setup in Medinipur.

Tender documents will be available from the office of the **Development Work Consultant, W.B.B.S.E.** at the above office. Tenders are to be submitted in prescribed tender form along with Schedule of items of work, Additional /Special Terms & Conditions, Scope of work, copy of this notice etc. for which petitions are to be submitted in the above office as detailed below:-.

- a. Tenderer, who gets the permission, **shall have to deposit the price of Tender Paper at Cash Counter of the Board through challan form, available in the office of the above mentioned Development Work Consultant, W.B.B.S.E.**
- b. Along with the tender paper earnest money as mentioned below shall have to be submitted in the form of **Bank Draft/ Deposit at call (on Nationalised Bank) drawn/ properly pledged in favour of "West Bengal Board of Secondary Education" payable at Kolkata.**
- c. Earnest money of successful tenderer will be converted to a part of Security Deposit and that of others will be released in due course, after finalization of the tender, in favour of the agency/ tenderer who purchased & submitted the same with his tender, without any interest, on prayer.
- d. Tenderer must go through the tender papers, satisfy himself about the conditions of contract, well acquainted about the site conditions before submitting the tender.
- e. Tender may be submitted in two parts. Envelop 1 should contain the EMD, signed tender document **except the BOQ** and copy of the documents in support of the credentials. Envelop 2 should contain only the price bid i.e Bill of quantities with rate quoted and duly signed. Envelop no 1 and Envelop no 2 shall be sealed and kept in another sealed cover i.e Envelop No 3 and to be deposited. The Envelop No 3 and 1 will be opened first and if the document and EMD are found to be in order and acceptable, then only the envelop no 2 i.e the price bid will be opened. Tenderers are advised to detach the Price bid pages (P -12 ) from the tender documents for putting into Envelop 2.
- f. Intending tenderers are to quote their rates & amount against each item of work in the schedule of items of work for item rate tender or quote their rates in the manner at percentage above/below or at par the rates provided in the schedule of items of work prepared & enclosed with the tender form as applicable and total tendered amount both in figure & words. Total @ 10% of the gross amount of the bill will be deducted as security deposit in addition to I.T., Education Cess etc. as per Govt. rule in vogue. Tender paper, specification etc. can be seen in the office of the Development Work Consultant, on all working days during office hours. Authority reserves the right not to issue tender paper to any applicant and not to accept the lowest or any of the tenders.

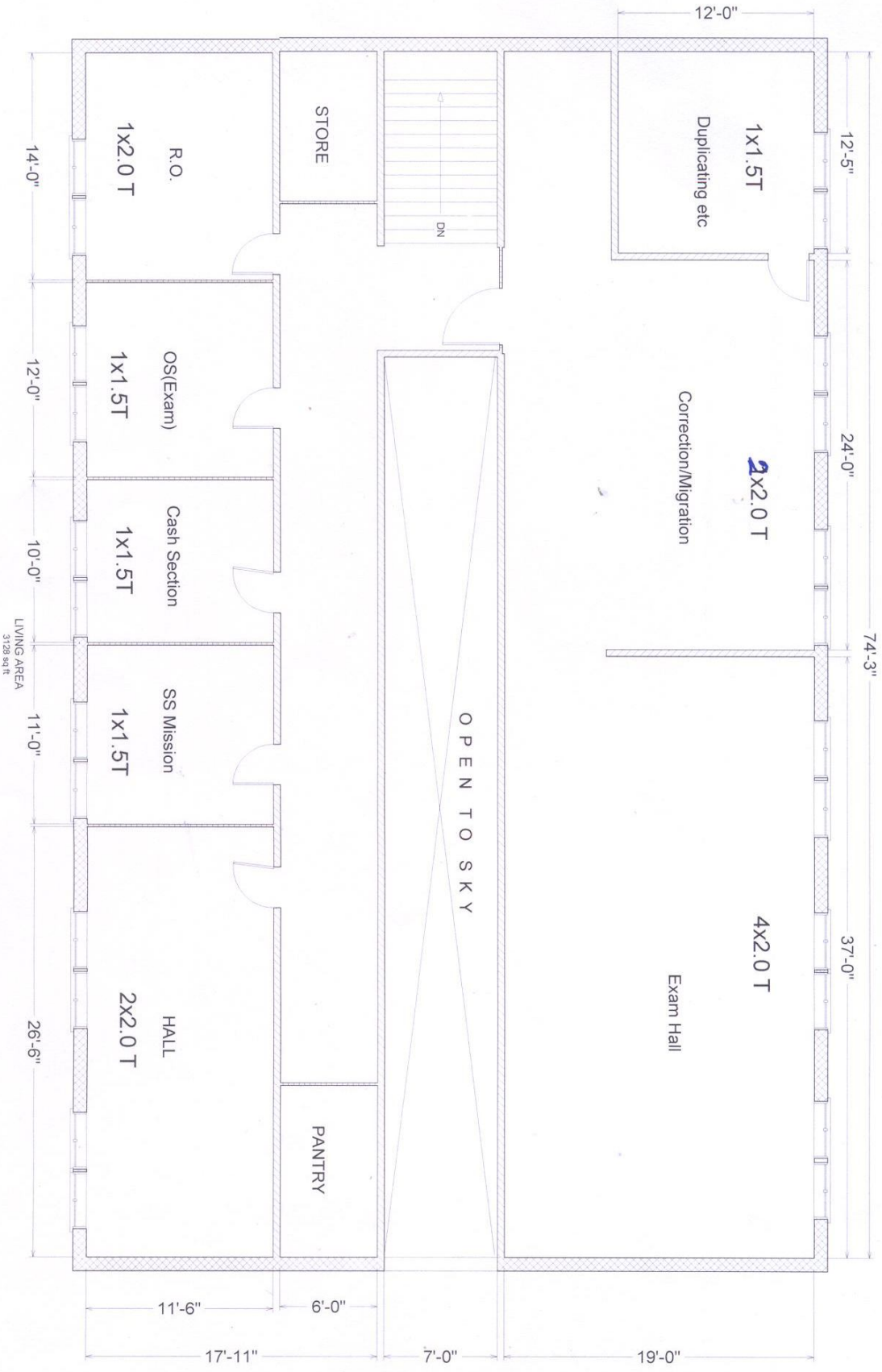


- g. In case of sudden closure of office on any scheduled last date(s) as indicated in this NIT, due to reasons beyond control and understanding, the next working day with the same time will automatically be treated as scheduled Last date(s) & time for the same, if otherwise not notified separately. Receiving of application, sale of tender paper and its subsequent submission will not be allowed beyond the scheduled time & date(s).
- h. The right is reserved by the officer inviting this tender to revise or amend the tender documents prior to the date notified for submission of the tender. Such revisions, amendments shall be notified in the form of addendum or corrigendum.
- i. Canvassing is strictly prohibited. **Tenderers shall submit tender papers in a sealed cover with name of the work, N.I.T. No. and name, address and signature of the tenderer on the sealed cover and drop in the tender box, kept in the office of the Regional Officer, WBBSE/NBRO at Siliguri** on all working days and shall be opened in the above mentioned office or any other office on the same day or on a day suitable to the Board in presence of intending tenderers. Date of commencement will be reckoned as will be mentioned in the work order.
- j. The Engineer-in-charge for this work shall be the DWC(Dev Work Consultant) or his authorized representative. All pre-tender and post tender correspondences and communication are to be made with the DWC.

Name of the work	Earnest Money (Rs)	Price of Tender Paper	Time of Completion
(i)	(ii)	(iii)	(iv)
Supply, Intallation and Commissioning of Split type Air-conditioning units at 3 <sup>rd</sup> Floor of WBBSE office at Midnapur	10000=00	500.00	1 ½ (One and half Month)
(I) Last Date & time of acceptance of application		24-05-2013 upto 16=00 hrs	
(II) Date of issue of tender papers to eligible parties		28-05-2013 upto 16=00 hrs	
(III) Last date & time of dropping of Tender Papers		30-05-2013 upto 14-30 hrs	
(IV) Date & Time of Opening Tender		30-05-2013 at 15-00 hrs	

\*The date of opening might undergo change, (depending on availability of committee members) to be notified to the tenderers after submission.

15-5-13  
DS(Admn)  
W.B.B.S.E.



LAYOUT OF WBSE OFFICE AT MEDINIPORE