



West Bengal Board of Secondary Education
NIVEDITA BHAWAN, DJ-8, SEC.-II, Salt Lake, Kolkata-91

To,
All Recognized X Class Schools,
Under West Bengal Board of Secondary Education

No. : 74 /Pres/2020
Date : 15.07.2020

NOTIFICATION

The result of Madhyamik Pariksha (SE), 2020 is declared on **15.07.2020**, the schools and all government officials associated with the process need to follow some vital precautions for safe and smooth distribution of mark sheets and certificates to the students. Apart from online publication of result, all out endeavor shall be made for timely delivery of original copies of mark sheets and certificates to all the examinees of MP (SE) 2020 like any other year.

Therefore the Board declares that camps shall be held in all districts on **22nd July, 2020** and all schools shall deliver original copies of mark sheets and certificates to the guardians of the examinees on **22nd and 23rd July, 2020**.

However, in keeping with the prevailing situation of COVID 19 as well with the necessity to hand over to the students their long awaited result of first Board examination it is important to follow the following guidelines. Any deviation from this may endanger the process in face of the ongoing pandemic.

The salient points are as follow;

- All schools that shall function as camp offices in the districts shall be well sanitized with immediate effect. The classrooms to be used for preservation and distribution of documents, common spaces, toilets, parking and drinking water zones shall be properly sanitized. Concerned school authority shall take necessary measures in this regard. Board's regional offices and district conveners shall immediately contact the school authorities and monitor the process.
- The vehicles to be used for carrying these documents to respective schools shall be sanitized by school authorities.
- All staffs / teachers distributing and receiving documents in the camps shall wear masks and maintain COVID-19 norms / protocol. Patience and discipline is required to complete the process peacefully maintaining social distance.
- All schools shall immediately be sanitized likewise.
- Before the documents reach, school authority shall make a slot wise schedule for distribution of mark sheets and certificates to avoid unnecessary gathering at the same time. Depending on the number of students, hourly slots shall be divided to enable optimum social distance during distribution of result. The concerned schools shall take suitable steps to inform all concerned i.e. teachers, staffs, guardians and students.

- In the notice issued by school authority guardians shall be requested to collect Mark sheet and Certificate on behalf of students to save the later from exposure.
- In the notice school authority shall clearly mention the slots with roll numbers. In this way guardians will know exactly when to report to school for collection of result.
- School authority shall clearly mention in their notice all COVID protocol of wearing mask and maintaining social distance by all guardians, teachers and staffs on the day of result distribution.
- Guardians shall come with proper identification and relationship proof with ward shall be established through documentary evidence. He/she shall also bring admit card and registration certificate of ward. No student should accompany the Guardian for the purpose of collecting Mark sheet and Certificate, to the school.
- During distribution of result in schools, wearing of masks, sanitizing hands and maintaining social distance shall be made mandatory for all.
- Special arrangement shall be made for those students whose guardian fail to turn up due to ailment or issues related with COVID-19, the results shall be handed over to them by sending special messenger to their house in the same way as Mid-day Meal. Proper receipt shall be taken by school.
- The entire process of school sanitization and distribution of result in slots shall be monitored by the DI (SE), under overall guidance of concerned District Magistrate.
- The District Magistrates / Superintendents of Police / Commissioners of Police are requested to extend suitable support as and when needed and supervise / guide the entire process for its smooth completion.
- Any problem with regard to the matter shall be forthwith reported to the Board at the following numbers :
 - Deputy Secretary (Examination) – (033) 23213216, (033) 23213844
 - Regional Officer (Burdwan) – (0342) 2662377, (0342) 2569214
 - Regional Officer (Medinipur) – (03222) 275524
 - Regional Officer (North Bengal) – 6297440826
 - Regional Officer (Kolkata) – (033) 23580611

The above guidelines shall be implemented without any aberration by all concerned.

This is in public interest and shall have immediate effect.

With Thanks

Kalyanmoy Ganguly
15/07/2020.

President
West Bengal Board of Secondary Education