



WEST BENGAL BOARD OF SECONDARY EDUCATION

Right To Information Cell

Nivedita Bhaban, DJ-8, Sector-II, Salt Lake City, Kolkata- 700 091

Memo No: RTI/19-20/01

Date: 13 /05/2019

Procedures to Apply for Inspection & / or Certified Photocopy of Written Answer Script(s) of M.P.(S.E.),2019 Under RTI Act 2005.

The application may be done in a white paper or in a prescribed format with a Court fee of Rs 10/- to the following address:-

- Roll. No. Starting with "8" should submit their application at **Kolkata Regional Office.**
- Roll. No. Starting with "6" should submit their application at **Medinipur Regional Office.**
- Roll. No. Starting with "4" should submit their application at **Burdwan Regional Office.**
- Roll. No. Starting with "2" should submit their application at **North Bengal Regional Office.**

The Address of the Regional Office(s) of the Board:-

Kolkata Regional Office:-

Nivedita Bhawan, Karunamoyee,
Block – DJ – 8, Sector –II,
Salt Lake City,
Kolkata -700091.

Medinipur Regional Office :-

Karanitala Chak,
P.O. –Medinipur,
Dist.- Paschim Medinipur,
PIN. -721101.

North Bengal Regional Office :-

Kanchanjangha Bhawan,
P.O.-North Bengal University,
Dist. –Darjeeling.
PIN. -734013.

Burdwan Regional Office :-

Iswarchandra Bhawan,
Goods Shed Road, Tinkonia,
Dist.-Burdwan,
PIN.-713101.

The Format of Application and relevant Important Points are given in the next page.....

P.T.O

The Format of Application:-

To The Regional Officer & S.P.I.O	Attach Court Fees of Rs. 10/-
Name of the Candidate.....	
Father's Name.....	
Residential Address with Pin Code.....	
.....	
Contact No.....	
Roll	No..... Exam Year:- 2019
Registration No.....	
Name of the School.....	
Name of the Subject (s) for Inspection.....	
Name of the Subject (s) for Certified Copy.....	
Whether applied for P.P.S. or P.P.R.:	YES/NO
Date:	_____ Full Signature of the Candidate
Encl.: Photocopy of Admit Card & Mark sheet.	

Please Note some Important Points :-

- 1) Application must reach to the Board's Office (respective Region) within 180 days from the date of publication of the Result of M.P.(S.E.), 2019 i.e. within 20th November, 2019 positively, otherwise the Application will not be entertained.
- 2) Photocopy of Admit Card & Mark Sheet must be attached with the application.
- 3) The applicant will be duly informed by post or over phone as regards the date & time of Inspection & / or collection of Certified Photocopy of Written Answer Scripts .
- 4) If the applicant applies for PPS/PPR, in that case this Application under RTI Act, 2005 for Inspection & / obtain Certified Photocopies will be entertained only after the publication of PPS/PPR Result.
- 5) Inspection & /or Collection of Certified Photocopy of Written Answer Scripts will be done after the publication of Result of PPR/PPS.
- 6) The Application under RTI Act, 2005 relates to only for Inspection & /or Collection of Certified Photocopies of Written Answer Scripts & not for re-examination.
- 7) The Application without Court Fees & / or without full Signature of the Candidate shall be treated as rejected.
- 8) Processing Fees for Inspection of Original Answer Script is Rs. 100/- only per Subject and Processing Fees for Certified Photocopy of Answer Script is Rs. 100/- only per Subject.

Kalyanmoy Ganguly
President 13/05/2019
West Bengal Board of Secondary Education.